

GOVERNMENT OF INDIA
OFFICE OF THE PRINCIPAL COMMISSIONER,
CENTRAL GST AND CENTRAL EXCISE, RANCHI
CENTRAL REVENUE BUILDING, 5A - MAIN ROAD,
RANCHI - 834001
PHONE .0651- 2330218, FAX. 0651- 2332420



C. No. II(01)06-ET/Misc.ETMatters/Ran/21/ 3362-3375

Date: 10.06.2021

OFFICE ORDER
DATED: 10.06.2021

- राज्य में कोविड संक्रमण के मामलों को देखते हुए नियंत्रण हेतु अधिकारी/कर्मचारी प्रतिदिन निचे दिए गए रोस्टर के अनुसार बारी-बारी से कार्यालय में उपस्थित रहेंगे ।
- Those officers/staffs who are not required to attend office on a particular day, shall work from home and should be available on telephone and electronic means of communication at all times.
- In terms of local/State Administration guidelines following officers/staffs are required to attend office from 9.30 hrs. to 16.00 hrs. as per order dtd .09.06.2021 issued by the Government of Jharkhand for a period as per schedule given below.

S.No:	Date	10,14,16,18.06.2021		11,15,17.08.06.2021	
	Section/Branch	Name of officers(Sm/Smt/Shri)	Design.	Name of officers(Sm/Smt/Shri)	Design.
1.	Preventive	Sudhir Kumar	Supdt.	R. R. Tripathi	Supdt.
2.	Preventive	P.C. Surin	Supdt.	D.K. Dhiraj	Supdt.
3.	Preventive	S.K. Sahay	Supdt.	Parul Punam	Insp.
4.	Preventive	Rajeev Kumar	Insp.	Kaleshwar Prasad	Insp.
5.	Preventive	Rishi Raj	Insp.	Jitendra Mandal	Insp.
6.	Preventive	Sugam Kumar	Insp.	Rahul Ranjan	Insp.
7.	Welfare	A.K Rajwar	Supdt.	Shyam Kishore	Insp.
8.	Vigilance	Kumar Anshumali	Supdt.	Amit Kumar	EA
9.	Vigilance			Girja Kumari	LDC
10	T&R	Sidhraj Singh	Supdt.	H.K. Prasad	Supdt.
11	T&R	Binod Kumar Dass	Supdt.	Lal Krishna	Insp.
12	T&R			Ramakant Pandey	E.A.
13	Adjudication	Daljeet Singh	Supdt.	N.D. Awasthee	Supdt.
14	Adjudication	Bharat Kumar	Supdt.	Amit Kumar Sinha	Supdt.
15	Adjudication	Ranjeet Kachhap	Insp.	Roshan Kumar	Insp.
16	Adjudication	Ravi Kumar	TA		Insp.
17	Systems	K. Sandhya Rani	Supdt.	Piyush Kumar	Insp.
18	Statistics	Ajoy Kumar Shrivastava	Supdt.	Piyush Kumar	Insp.
19	Statistics	Ashish Nishant Tigga	Insp.		
20	Technical	Akhilesh Kumar	Supdt.	Dhananjay Kumar	Insp.
21	ET & Admin	Muktamani Kerketta	Supdt.	Pamela Elis Kullu	Insp.
22	ET & Admin	Anuj Kerketta	TA		

23	Legal & Audit	Kamlesh Kumar	Supdt.	Rakesh Kumar Tiwari	Insp.
24	CRU/Diary/Dispatch	Sohan Kumar	Inspector	Om Prakash Kumar	LDC
25	CRU/Diary/Dispatch	Naveen Kumar	Havildar	Vijay Kumar	Driver
26	Pr. Commr. Cell	Bibhakar Kr. Thakur	Steno-I	Uttam Kumar	Steno-II
27	ADC Cell	Suresh Kumar Vaidya	Steno-I	Ganga Toppo	TA
28	GL	Sumit Kumar	TA	Vipin Kumar Rana	E.A
29	Accounts/GL	Raju Tirkey	AO	P.C. Jha	CAO
30	Accounts	Neha Murmu	TA		
31	Pr. Commr. Cell	Birendra Prasad	H. Hav.	Harendra Kr. Singh	H. Hav.
32	Pr. Commr. Cell	D.N Mishra	H. Hav.		
33	ADC Cell (Prev.)	Rohit Rawat	Havildar	Ajay Kumar Singh	H. Hav
34	ADC Cell (P&V)	Mahesh Ram	H. Hav	Ranjan Kumar	H. Hav.
35	DC (Prev.)	Sukhdeo Sah	H. Hav.	Raj Eshwar Chaudhary	H. Hav.
36	DC (Prev.)	Md. Salim	H. Hav.	Kishore Ram	H. Hav.

4. The officers and staffs of CGST and C. Ex. Ranchi are hereby directed to comply with the orders of local/State Administration, if any, and ensure strict adherence to the practices of social distancing norms and hygiene practices, as enunciated in GoI, MoH&FW SOP dated 23.03.2021 issued on preventive measures to contain spread of COVID-19 in offices, in their jurisdiction and any officers/ staff (or family member staying with officer) testing positive for Covid-19 must immediately inform /declare it to the office. He may also indicate if any other officer/staff has come in contact with him since the time he himself was found positive. At the same time, one must away from rumours of all kinds floating around. Further, it is directed that following measures shall also be implemented while coming to office by all officers/officials:

- I. Only asymptomatic Officers/Officials shall be allowed to attend office. Anyone with even a mild cold/cough/fever needs to work from home.
- II. Face mask/Face shield has to be worn at all times inside the offices premises and also during commuting to and from office. Disciplinary action will be taken if it is found that protocol for mask is not followed.
- III. All preventive measure, as per the guidelines issued in this regard by Government of India are to be followed strictly. Problems, if any, may be intimated to the undersigned.
- IV. Field formation will issue orders on similar line keeping in view orders of local administration.
- V. All divisional offices are hereby directed to issue guidelines on above line separately for their jurisdictional offices.

This issue with the approval of the Competent Authority.

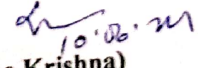

(Radhe Krishna)
Deputy Commissioner(P&V)

Date: 09.06.2021

C. No. II(01)06-ET/Misc.ETMatters/Ran/21/3362-3375

Copy for information to;

1. The Joint Commissioner, CCO, Central GST & CX, Ranchi Zone, Patna.
2. PA to Principal Commissioner, Central GST & CX, Ranchi.
3. PA to ADC, CGST & CX, Ranchi
4. Additional Commissioner, CGST & CX. Sub Commissionerate Dhanbad
5. AC/DC, CGST & CX. All Divisions
6. E-mail to all concerned.
7. Notice Board.


(Radhe Krishna)
Deputy Commissioner(P&V)